

HAMPSHIRE COUNTY COUNCIL

Decision Report

| | |
|------------------------|--|
| Decision Maker: | Executive Member for Education and Skills |
| Date: | 26 February 2020 |
| Title: | Shepherds Down School, Compton |
| Report From: | Director of Culture, Communities and Business Services |

Contact names: Steve Clow and Bob Wallbridge

Tel: 01962 847858
01962 847894

Email: steve.clow@hants.gov.uk
bob.wallbridge@hants.gov.uk

Purpose of this Report

1. Following a public consultation between September and October 2019 to expand Shepherds Down school by 20 places. This report seeks approval to the project proposals at Shepherds Down School.

Recommendations

2. That the Executive Member for Education and Skills grants spend approval to the project proposals for Shepherds Down School at an estimated total cost of £1,400,000.

Executive Summary

3. Shepherds Down School provides education for up to 158 children aged between 4 and 11 years old with a range of speech, language and communication needs, moderate learning difficulties, severe learning difficulties and autistic spectrum disorders. The school has recently expanded by 20 pupils as a result of increasing demand from pupils with complex needs.
4. The project proposals include two permanent classrooms to replace two temporary classrooms on site and an extension to the existing dining hall.
5. The project is included in the Children's Services Capital Programme, approved at the Executive Lead Member for Children's Services and Young People Decision Day on 10 January 2020, with a budget of £1,400,000.

Background

6. Shepherds Down School provides education for children aged between 4 and 11 years old with a range of speech, language and communication needs, moderate learning difficulties, severe learning difficulties and autistic spectrum disorders. There are currently 153 pupils on roll. The project is required as a result of additional pupils now accommodated at the school.

7. The project is included in the Children’s Services Capital Programme, approved at the Executive Lead Member for Children’s Services and Young People Decision Day on 10 January 2020, which outlines the available budget for the project.
8. Shepherds Down school was built in 1966, with extensions of various sizes added between 1996 and 2017.
9. Providing two new classrooms, the works are required to provide additional permanent teaching and learning accommodation which will replace a double temporary classroom placed at the school as an interim measure. The proposals also provide improved ancillary spaces, hygiene facilities and an extension to the dining hall.

Finance

10. Capital Expenditure:

The Capital Expenditure has already been approved in principle; the following tables outline the breakdown of its distribution across the project:

| Capital Expenditure | Current Estimate £'000 | Capital Programme £'000 |
|----------------------------|-----------------------------------|------------------------------------|
| Buildings | 1,202 | 1,202 |
| Fees | 198 | 198 |
| Total | 1,400 | 1,400 |

11. Sources of Funding:

| Financial Provision for Total Scheme | Buildings £'000 | Fees £'000 | Total Cost £'000 |
|---|----------------------------|-----------------------|-----------------------------|
| 1. From Own Resources | | | |
| a) Capital Programme (as above) | 1,202 | 198 | 1,400 |
| Total | 1,202 | 198 | 1,400 |

i. *Building Cost:*

Net Cost = This metric is not applicable as extensions are minor in area
 Gross Cost = £5,983/m² – it should be noted that the gross cost per m² is high as the extension is minor in nature, has a range of alterations and has complex requirements.

ii. *Furniture & Equipment:*

Included in the above figures is an allocation of £9,000 for the provision of all loose furniture, fittings, equipment and I.T. (inclusive of fees).

iii. *School Balances:*

The school has the following level of balances:

Published revenue balance as at 31 March 2019: £140,879.45

Devolved capital as at 31 March 2019: £21,615.11

Revenue Issues:

iv. *Overview of Revenue Implications:*

| | (a) Employees £'000 | (b) Other £'000 | (a+b) *Net Current Expenditure £'000 | (c) Capital Charges £'000 | (a + b + c) Total Net Expenditure £'000 |
|---|---------------------------|-----------------------|---|------------------------------------|--|
| Revenue Implications Additional + / Reductions | 0 | 0 | 0 | 77 | 77 |

Details of site and existing Infrastructure

12. Shepherds Down School is located off Shepherds Lane, Compton, Winchester.
13. The school was built in 1966, the buildings are single storey with a variety of pitched roofs. The walls are constructed of load-bearing masonry with timber cladding and painted metal windows. Extensions of various sizes have been added between 1996 and 2017.
14. Playing fields are located to the south of the site and car parking to the east, along the boundary with the motorway. There are mature trees along the east, west and southern boundaries.
15. The existing services infrastructure and access to the site are sufficient to accommodate the project proposals.

Scope of the Project

16. The proposed project comprises additional single storey classroom provision, a dining hall extension and improvements to external learning areas.

The Proposed Building Works

17. The proposed new accommodation will comprise:

1. two new classrooms
2. an occupational therapy room
3. a one to one room
4. toilet provision and stores
5. an extension to the existing dining hall

18. The proposed classroom extension will be of framed construction, finished externally in brick with aluminium windows and doors. The roof will be a tiled and pitched to match the classroom wing to which it is connected. The proposed extension to the dining hall will also be constructed of brick with a high-performance roof, aluminium windows and doors.

19. The classroom extension will be mechanically ventilated to mitigate the impact of noise from the adjoining motorway.

External Works

20. The external works comprise:

- New external outdoor learning spaces for the new classrooms
- Relocation of existing play equipment
- New staff and visitor parking
- A new grounds maintenance and emergency vehicle access route

21. The project will provide 10 additional car parking spaces for staff and visitors.

Planning

22. A planning application was planned to be submitted in February 2020.

Construction Management

23. The school site will remain in use during the construction period and local management arrangements will be put in place to manage the health and safety impact for all school users. The contractor will access the school site by the main school entrance off Shepherds Lane. Contractor working areas will be segregated from the school users.

24. No deliveries or construction vehicle movements will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the school.

25. The works will be procured through the Hampshire Construction Framework and are anticipated to commence on site during Summer 2020 and complete at the end 2020.

Building Management

26. The existing building management arrangements will remain in place.

Professional Resources

| | |
|--------------------------|--|
| Architecture; | Culture, Communities & Business Services |
| Landscape; | Culture, Communities & Business Services |
| Interior Design; | Culture, Communities & Business Services |
| Mechanical & Electrical; | Culture, Communities & Business Services |
| Structural Engineering; | Culture, Communities & Business Services |
| Cost Management; | Culture, Communities & Business Services |
| Principal Designer; | Culture, Communities & Business Services |
| Drainage; | Economy, Transport and Environment |

Consultation and Equalities

27. A pre-planning consultation took place in September 2019 with a drop-in session held on 3 October for consultees to meet with the project team and school to discuss the project. The responses received were positive and welcomed the proposed development of the site. In July 2019 a planning application was approved for the temporary teaching accommodation that will be replaced by these proposals, at the time concerns regarding access and parking were raised and addressed, the requirement for 10 additional car parking spaces was identified and will be provided as part of these proposals.

28. The following have been consulted during the development of this project and feedback can be seen in overview in Appendix A:

- Headteacher
- School Governors
- Children's Services
- Executive Lead Member for Education and Skills
- Local County Councillor
- Local Residents
- Fire Officer
- Access Officer
- Planning Department
- Hampshire County Council Catering Service

Risk & Impact Issues

Fire Risk Assessment

29. With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures and confirmed that the provision of sprinklers is not required in this instance.
30. The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools), including enhancements beyond minimum provision, and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.
31. The project proposals include the following fire safety enhancements:
 - Automatic fire protection, with full (24/7) remote monitoring
 - External finishes specified as fire resistant

Health and Safety

32. Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced and initiated in accordance with the Construction Design and Management Regulations for the proposed scheme.

Climate Change

33. The project will incorporate the following features to reduce energy consumption and mitigate the impact of climate change:
 - A highly insulated building envelope for the extension including high performance windows, doors and roof lights to reduce energy consumption.
 - Provision of good levels of day lighting to all teaching areas to reduce the need for artificial lighting and energy use.
 - Energy efficient lighting and heating controls
 - The proposals will include photovoltaic solar panels.
 - Mechanical ventilation to main spaces with night-time cooling strategy
 - Strategic placement of external canopies to shade glazing that may otherwise contribute to summertime overheating.
 - Solar controlled glass will be installed to south facing windows to assist in the control of solar gain.
 - The use of timber from sustainable sources
 - A site waste management plan to ensure the principles of minimising waste are maintained during construction

REQUIRED CORPORATE AND LEGAL INFORMATION:

Links to the Strategic Plan

| | |
|---|-----|
| Hampshire maintains strong and sustainable economic growth and prosperity: | yes |
| People in Hampshire live safe, healthy and independent lives: | yes |
| People in Hampshire enjoy a rich and diverse environment: | yes |
| People in Hampshire enjoy being part of strong, inclusive communities: | yes |

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

EQUALITIES IMPACT ASSESSMENT:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited by or under the Act with regard to the protected characteristics as set out in section 4 of the Act (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation);
- Advance equality of opportunity between persons who share a relevant protected characteristic within section 149(7) of the Act (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic within section 149(7) of the Act (see above) and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant protected characteristic that are connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic that are different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

2. Equalities Impact Assessment:

Please see below in Appendix B

FEEDBACK FROM CONSULTEES:**OTHER EXECUTIVE MEMBERS:**

| Executive Member & Portfolio | Reason for Consultation | Date Consulted | Response: |
|---|--------------------------------|-----------------------|------------------|
| Councillor Patricia Stallard, Executive Lead Member for Children's Services and Young People. | Portfolio Holder | | |

OTHER FORMAL CONSULTEES:

| Member/ Councillor | Reason for Consultation | Date Consulted | Response: |
|---------------------------|---------------------------------------|-----------------------|------------------|
| Councillor Jan Warwick | Local Member for Winchester Downlands | | |

Equality Impact Assessment



Hampshire
County Council

Shepherd's Down Special School

Accountable officer: Gemma Bowry

Email address: nathaniel.l.forrest@hants.gov.uk

Department: Children's Services

Date of
assessment: 24/01/2020

Description of current service/policy

Shepherd's Down Special School is a special school for 4-11 year olds with SLCN - Speech, Language and Communication, ASD - Autistic Spectrum Disorder and MLD - Moderate Learning Difficulties.

Hampshire County Council is committed to providing successful provision where possible. Shepherd's Down Special School has various modular buildings on site and the proposal is to replace two of these classrooms with two permanent classrooms and in addition a dining hall expansion.

This proposal will provide much needed specialist spaces.

Geographical impact: Winchester

Description of proposed change

The County Council is proposing to replace a double modular classroom with two permanent classrooms and in addition a dining hall expansion.

This proposal will provide much needed specialist spaces for Shepherd's Down Special School and more room in the hall to help the school cater for its recently increased pupil numbers.

Impacts of the proposed change

This impact assessment covers Service users

Engagement and consultation

Has engagement or consultation been carried out? Yes

The following have been consulted during the development of this project:

Headteacher

School Governors

Neighbouring schools and governors

Children's Services

Local County Councillor

Local District Councillors

Local Residents

Local Member of Parliament

Local Dioceses

Trade Union Representatives

No responses were received regarding the proposal.

| Statutory considerations | Impact | Mitigation |
|--|--|-------------------|
| Age: Neutral | | |
| Disability: Positive | The proposal will provide more accessible and more suitable facilities for 4-11 year olds with SLCN - Speech, Language and Communication, ASD - Autistic Spectrum Disorder and MLD - Moderate Learning Difficulties. | |
| Sexual orientation: Neutral | | |
| Race: Neutral | | |
| Religion and belief: Neutral | | |

| | | |
|---|---------------|-------------------|
| Gender reassignment: Neutral | | |
| Gender: Neutral | | |
| Marriage and civil partnership: Neutral | | |
| Pregnancy and maternity: Neutral | | |
| Other policy considerations | Impact | Mitigation |
| Poverty: Neutral | | |
| Rurality: Neutral | | |

Neutrality statement (if all considerations have a neutral impact)

Any other information

A Consturction Management Plan will be provided by the approved contractor ahead of construction. This will be checked and approved by HCC Property Services to ensure that disruption to local residents is kept to a minimum, and will form part of the planning application.