

Purpose: Approval

Date: **5 JUNE 2019**

Title: **SERVICE PLAN ANNUAL REVIEW**

Report of the Chief Fire Officer



## SUMMARY

1. Hampshire Fire and Rescue Service (HFRS) produces a five-year Service Plan which is reviewed annually and presented to the Hampshire Fire and Rescue Authority (HFRA) for approval. The current Service Plan is for the period 2015-2020.
2. This report provides HFRA with a review for the final year (2019–2020) of the existing Service Plan. This Service Plan refresh is intended to be a light touch refresh, consolidating our position in preparation for the 2020-2025 Service Plan.
3. Work has already begun on developing the 2020-2025 Service plan which is intended to be a single plan covering both HFRS and Isle of Wight Fire and Rescue Service (IWFRS) due to the creation of the Combined Fire Authority. Significant items are anticipated as a result of this work and the new Integrated Risk Management Plan (IRMP).
4. Approval is sought by HFRA to enable work on the current objectives to continue, whilst the service continues preparations for an all new plan in 2020.

## BACKGROUND

5. HFRS manages risks in Hampshire on behalf of the Fire Authority, operating within the remit of the Fire Services Act 2004 and Fire and Rescue National Framework document 2018. This is managed by an Integrated Risk Management Plan (IRMP) in which the Fire Authority sets out its intentions, and a Service Plan in which HFRS sets out how it will achieve those objectives
6. The Service Plan is reviewed annually against the evolving needs of communities in Hampshire and changing risks. It is used as our overarching document that enables us to achieve our core purpose of making Hampshire an even safer place to live, work and travel.
7. Because it is anticipated that significant changes in the 2020-2025 Service Plan will be likely, the annual review has been deliberately kept as a 'light touch' update without any major changes in direction, policy or approach.

8. This version is the final iteration of the current plan, and represents a refresh for the period 2019–2020. A new IRMP and Service Plan will be in operation from April 2020.

#### SUPPORTING OUR SERVICE PLAN AND PRIORITIES

9. This paper introduces the annual Service Plan review for the period 2019-2020.
10. This refreshed plan meets our annual requirements and prepares the Service for the likely significant issues that the new 2020-2025 Service Plan will include; including the creation of the new Combined Fire Authority.

#### RESOURCE IMPLICATIONS

11. There are no additional resource implications. The refreshed plan is simply an extension of the existing plan with all resources already in place.

#### ENVIRONMENTAL AND SUSTAINABILITY IMPACT ASSESSMENT

12. There are no environmental and sustainability implications from this refreshed plan.

#### LEGAL IMPLICATIONS

13. There are no legal implications from this refreshed plan.

#### EQUALITY IMPACT ASSESSMENT

14. The proposals in this report are considered compatible with the provisions of equality and human rights legislation. There are no equality impacts anticipated as a result of this refreshed plan.

#### OPTIONS

15. The refreshed service plan is presented for the Fire Authority to approve. The existing plan requires an annual refresh to keep it current and relevant.
16. HFRA have the option of approving the proposed refresh or rejecting it. If it is rejected, then the existing version of the plan will remain in place.

#### RISK ANALYSIS

17. We update the Service Plan on an annual basis to ensure it remains relevant and current. Without doing so there is a risk that plans become outdated and less effective. This refresh is designed to pave the way for a significant new piece of work to produce the 2020-2025 IRMP and Service Plan.

#### EVALUATION

18. The Service Plan forms the basis of all our activities to Make Hampshire Safer. As such our objectives and the actions we take to implement them will be evaluated and assured as part of normal processes. The inception of the revised operating model will mean that the impacts of the plan will be thoroughly assessed as part of normal business.

19. The Performance and Assurance team will review the outcomes of the Service Plan, together with the effectiveness of our activities to inform our Strategic Assessment and the delivery of the 2020-2025 Service Plan.

#### CONCLUSION

20. The Service Plan is refreshed annually, and this is the final review of the current 2015-2020 plan. This annual review is a light touch refresh designed to pave the way for the new IRMP and Service Plan for 2020-2025 which will come into effect from April 2020.
21. The recommendation is for the HFRA to approve the Service Plan refresh, enabling HFRS to operate in an effective strategy supportive of the identified risks and needs of the communities.

#### RECOMMENDATION

22. That the Service Plan annual review for 2019-2020 be approved by the Hampshire Fire and Rescue Authority.

#### APPENDICES ATTACHED

23. Appendix A Refreshed Service Plan 2019-20
24. Appendix B Refreshed Service Priorities 2019-20

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