

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Education and Skills, Human Resources and Performance
Date:	27 March 2019
Title:	Expansion of Prospect School
Report From:	Director of Culture, Communities and Business Services

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1. Recommendations

- 1.1. That the Executive Member for Education and Skills, Human Resources and Performance gives approval to the project proposals for the classrooms expansion at Prospect Special Education Needs (SEND) School, at an estimated total cost of £800,000.
- 1.2. That the Executive Member for Education and Skills, Human Resources and Performance grants spend approval for the project as outlined in Section 5.2 of this report.

2. Executive Summary

- 2.1 This report seeks approval to the project proposals for the permanent expansion of Prospect SEND School at an estimated total cost of £800,000.
- 2.2 The purpose of this paper is also to obtain spend approval for contracting activity associated with the project.

3. Scope of Work

- 3.1 Prospect School is a special school for boys aged 11 to 16 who have social, emotional and mental health (SEMH) difficulties. It is proposed to construct three additional classrooms within the existing first floor roof space to increase the school's capacity from 62 to 80 pupils. The building was designed to incorporate expansion into the roof space at a later date.
- 3.2 It is also proposed to provide additional administration accommodation on the first floor above the main school entrance block.

4. Contextual Information

- 4.1 The current school's Agreed Pupil Number (APN) is 62 and there are currently 64 pupils on roll. This project is required to provide 18 additional pupil places at the school arising in response to increased pupil numbers with SEND in the local area.
- 4.2 Capital Funding for the project was approved at the Executive Lead Member for Children's Services Decision Day on 17 January 2019 and this report outlines the available budget from within which the project must be designed and delivered.

5 Finance

5.1 Capital Expenditure:

The Capital Expenditure has already been approved; the following tables outline the breakdown of its distribution across the project:

Capital Expenditure	Current Estimate £'000	Capital Programme £'000
Buildings	687	687
Fees	113	113
Total	800	800

The means by which the difference between the Current Estimate and the Capital Programme allocation is to be met are shown in the table below:

5.2 Sources of Funding:

Financial Provision for Total Scheme	Buildings £'000	Fees £'000	Total Cost £'000
1. From Own Resources			
a) Capital Programme (as above)	687	113	800
2. From Other Resources			
Total	687	113	800

5.2.1 Building Cost:

Net Cost = Not applicable as this is a refurbishment project
 Gross Cost = £2,571
 Cost Per Pupil Place = £33,186

5.2.2 Furniture & Equipment:

Included in the above figures is an allocation of £105,000 for the provision of all loose furniture, fittings, equipment and I.T. (inclusive of fees).

5.2.3 School Balances:

The school has the following level of balances:

Published revenue balance as at 31 March 2018: £39,684.47

Devolved capital as at 31 March 2018: £12,356.91

5.3 Revenue Issues:

5.3.1 Overview of Revenue Implications:

	(a) Employees £'000	(b) Other £'000	(a+b) *Net Current Expenditure £'000	(c) Capital Charges £'000	(a + b + c) Total Net Expenditure £'000
Revenue Implications Additional + / Reductions	0	0	0	44	44

6 Details of site and existing Infrastructure

- 6.1 Prospect School is located off Freeley Road, Leigh Park, Havant.
- 6.2 Prospect School was built in 2007. The school is made up of a series of linked teaching buildings and other accommodation arranged around a secure courtyard connected with a traditional steeply pitched roof.
- 6.3 The existing building is constructed of a steel frame with brick cladding and double glazed metal windows. The pitched roofs are clad with plain clay tiles.
- 6.4 The secure courtyard provides an external teaching resource and informal social space. The circulation between teaching blocks and the other school accommodation is via the courtyard.
- 6.5 The wider site includes a drop-off and pick up zone to the front of the school, a staff car-park, a sports pitch and hard and soft play areas.
- 6.6 The existing mains services and drainage infrastructure at the site will be sufficient to accommodate the project proposals.

7 Scope of the Project

- 7.1 The expansion works at Prospect School will include:

- Three additional classrooms on the first floor roof space above the existing specialist practical spaces
 - Additional office and administration accommodation space above existing entrance block
 - Additional 3 car parking spaces
- 7.2 It is proposed that the works be procured through either the Minor Works or Intermediate Construction Framework depending which is the best option for achieving value for money..
- 7.3 It is anticipated that works will commence on site during early summer 2019 and complete during autumn 2019.

8 The Proposed Building

- 8.1 The existing school will be expanded into the first floor roof space above the specialist practical teaching block by forming two new stairs within existing store rooms directly accessed from the courtyard. The space will be fully refurbished with new mechanical and electrical services, new ceilings, new floor coverings and decoration.
- 8.2 The three new classrooms will have north facing rooflights constructed within the existing roof structure, and facing on to the courtyard, to provide a good quality of natural daylight and ventilation.
- 8.3 The additional office and administration space will be accessed via a new stair core in the location of an existing store and accessible wc within the school's existing reception area. The accessible wc will be re-provided elsewhere.
- 8.4 An additional three car parking spaces will be provided to the existing staff car park.
- 8.5 It is proposed that the contractor will access the school site by the main school entrance off Freeley Road. The contractor's compound will be located adjacent to the existing staff car park with secure access to the new stair cores within the courtyard .
- 8.6 No deliveries or movements of vehicles will take place at the start or end of the school day, in order to avoid traffic conflict when pupils are arriving at or departing from the school.
- 8.7 The school site will remain in use during the construction period and local management arrangements will be put in place to manage the health and safety impact to all users.

9 External Works

- 9.1 The project will provide additional car parking on the school site which will be in line with the Hampshire County Council On-Site School Parking. There will be three additional car parking spaces provided for staff and visitors, one of which will be fully accessible. No other external works are planned other than the making good of any damaged caused within the construction period.

10 Planning

- 10.1 The proposed works are considered permitted development and therefore planning approval is not required.

11 Building Management

- 11.1 The existing building management arrangements will remain in place.

12 Professional Resources

Architectural	- Culture, Communities & Business Services
Landscape	- Culture, Communities & Business Services
Mechanical & Electrical	- Culture, Communities & Business Services
Structural Engineering	- Culture, Communities & Business Services
Quantity Surveying	- Culture, Communities & Business Services
Principal Designer	- Culture, Communities & Business Services

13 Consultations

- 13.1 The following have been consulted during the development of this project and feedback can be seen in overview in Appendix C:

Headteacher
Children's Services
Executive Lead Member for Children's Services
Local member
Fire Officer
Access Officer
Planning Department

14 Risk & Impact Issues

- 14.1 Please see Appendix B for a summary of the risk and impact issues considered in relation to the design of this project.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

RISK & COMBINED IMPACT ASSESSMENT:

1. Equality Duty

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2 Equality Impact Assessment – Please see below

2. Crime Prevention Issues:

2.1 The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all the decisions it makes on the prevention of crime and disorder in the County. The proposals in this report have no impact on the prevention of crime.

3. Fire Risk Assessment

3.1 With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures, and confirmed that the provision of sprinklers are required in this instance. The original building is fitted with sprinklers so the system will be extended to the new accommodation.

3.2 The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools), including enhancements beyond minimum provision, and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.

3.3 The project proposals include the following fire safety and enhanced features:

3.4 Extension of existing sprinkler system to serve new spaces.

Additional automatic fire protection, with full (24/7) remote monitoring.

External finishes specified as fire resistant.

Reduced fire compartment sizes.

Consideration of secure by design principles including specific site security, bin storage away from building, external lighting etc.

4. Health and Safety

4.1 Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced and initiated in accordance with the Construction Design and Management Regulations for the proposed scheme.

5. Climate Change:

5.1 The project will incorporate the following sustainability features:

High performance doors and roof lights to reduce energy consumption.

A site waste management plan will be developed to ensure that during construction the principles of minimising waste are maintained.

Energy efficient lighting and heating controls, as each light fitting will be day-light linked with absence detection to ensure the minimum energy is used.

External lighting to provide safe access and emergency escape routes that will be carefully designed to prevent light pollution to avoid nuisance to residential properties.

Low water-consumption sanitary installations.

Natural ventilation to main spaces.

Provision of good levels of day lighting to all teaching areas to reduce the need for artificial lighting and energy use.

The use of timber from sustainable sources.

FEEDBACK FROM CONSULTEES:**OTHER EXECUTIVE MEMBERS:**

Executive Member & Portfolio	Reason for Consultation	Date Consulted	Response:
Councillor Keith Mans, Executive Lead Member for Children's Services	Portfolio Holder		

OTHER FORMAL CONSULTEES:

Member/ Councillor	Reason for Consultation	Date Consulted	Response:
Councillor Fairhurst	Local Member for North West Havant		The Local Member was consulted and no response was received prior to despatch of the papers.

Equality Impact Assessment



Hampshire
County Council

Prospect School – Capacity increase

Accountable officer: Claire Campling

Email address: lily.corner@hants.gov.uk

Department: Children's Services

Date of assessment: 13/03/2019

Description of current service/policy

Prospect School is currently a 62 place special school for 11-16 year old boys with social, emotional and mental health difficulties.

Hampshire County Council is committed to expanding successful provision where possible to meet demand. Currently there is an increased need to provide support for boys with social, emotional and mental health difficulties in this area of the County. This proposal will provide much needed specialist educational capacity to meet this increased need.

Geographical impact: Havant

Description of proposed change

Hampshire County Council is proposing to increase the capacity of the school by adding an additional 18 places. This will give a final overall capacity of 80 places at Prospect School. To accommodate the increased number of places, it is proposed that existing spaces on site at Prospect School will be converted into teaching accommodation to enable more pupils to attend.

Impacts of the proposed change

This impact assessment covers Service users

Engagement and consultation

Has engagement or consultation been carried out? Yes