

## Standards & Governance Committee



**Hampshire  
& Isle of Wight**  
FIRE & RESCUE AUTHORITY

Purpose: Noted

Date: **27 SEPTEMBER 2023**

Title: **INTERNAL AUDIT PROGRESS REPORT 2023/24**

### Report of the Chief Internal Auditor

#### SUMMARY

1. The purpose of this paper is to provide the Standards and Governance Committee with:
  - an overview of internal audit work completed in accordance with the approved audit plans, and
  - an overview of the status of 'live' reports.

#### BACKGROUND

2. The requirement for an internal audit function in local government is detailed within the Accounts and Audit (England) Regulations 2015, which states that a relevant body must:

*'undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance'.*

3. In accordance with proper internal audit practices and the Internal Audit Charter, the Chief Internal Auditor is required to provide a written status report to the Standards and Governance Committee, summarising:
  - the status of 'live' internal audit reports;
  - an update on progress against the annual audit plans;
  - a summary of internal audit performance, planning and resourcing issues; and
  - a summary of significant issues that impact on the Chief Internal Auditor's annual opinion.

4. The report attached at Appendix A summarises the activities of internal audit for the period ending 29 August 2023.

#### SUPPORTING OUR SAFETY PLAN AND PRIORITIES

5. The Internal Audit Plan is designed to validate the assurance and control framework which exists in the Authority and across the Service. Secure management processes including risk and performance management are important in ensuring that the Authority's plans are achieved.

#### RESOURCE IMPLICATIONS

6. The 2023/24 plan was prepared on the basis of risk and audit need and agreed with senior managers and endorsed by Hampshire and Isle of Wight Fire and Rescue Authority's Standards and Governance Committee following comprehensive risk assessment. The cost is reflected in the Authority's budget.
7. The audit plan will remain fluid to enable us to react to the changing needs of Hampshire and Isle of Wight Fire and Rescue Authority.

#### IMPACT ASSESSMENTS

8. Impact assessments have not been required for this report as the production of the report will not result in the implementation of a new change activity, and/or introducing, or amending, a Service Policy.

#### LEGAL IMPLICATIONS

9. There are no legal implications arising from this report.

#### OPTIONS

10. The options are that the progress in delivering the internal audit plan for 2023/24 and the outcomes to date are noted, or not noted, by Hampshire and Isle of Wight Fire and Rescue Authority Standards and Governance Committee.

#### EVALUATION

11. Internal audit activity provides the Authority with an assurance mechanism to evaluate the effectiveness of the Service's risk management, control and governance processes.

## RISK ANALYSIS

12. The risk-based approach to internal audit planning and reviews aims to ensure that internal audit resource focuses on key business risks and as such the Authority's risk register has been used to inform the planning process and ensure that key risks are reflected in planned work.

## CONCLUSION

13. The appendix outlines the progress made in delivering the internal audit plan for 2023/24. Along with the issues arising to date.

## RECOMMENDATION

14. That the progress in delivering the internal audit plan for 2023/24 and the outcomes to date be noted by Hampshire & Isle of Wight Fire & Rescue Authority Standards and Governance Committee.

## APPENDICES ATTACHED

15. Appendix A: Internal Audit Progress Report

**Contact:** Karen Shaw, Chief Internal Auditor, [Karen.Shaw@hants.gov.uk](mailto:Karen.Shaw@hants.gov.uk),  
07784 265138